

# Project Completion Check List

I confirm that all of the following matters have been considered and resolved:

PS 32450  
 - Robbuanes Negandic,  
 - Carlos Madariaga  
 - Official = Marta Alvarez

N/A	No outstanding NEX advances – in either local currency or USD
N/A	No outstanding PDRs
0-	No open Pos
✓	No pending vouchers
✓	No pending GMS or ISS charges (if Off-the-top GMS was used, a pro-rata return of GMS based on the balance of unspent funds must be done)
✓	No pending GLJEs
✓	No unapplied deposits or other unrecorded income
No	No deposits to be received from donors per signed agreements
✓	No AR direct journals in budget error or incomplete status
✓	No unrecorded staff related expenses, including separation payments, taxes and retroactive payroll adjustments
✓	All assets are transferred or otherwise disposed of
N/A	All project petty cash is cleared
✓	No other pending liabilities
Yes	The CDR for the previous quarter shows zero encumbrances
✓	All audit gaps are closed with supporting documentation.
Yes	The final CDR is signed by UNDP and the Implementing Partner.
N/A Allocation	If a cost sharing project, the unexpended balance has been agreed to the general ledger.
Fond 57000	Consultations with donors on the disposition of unexpended cost sharing balances, where required by the contribution agreement, have taken place.
N/A	All refunds to donors have taken place and the project balance is zero.

\*cleared for financial closure

Name Mrs Johana Ortega

Title Deputy Country Director

Signature 

Date 9 December 2010

The check list must be signed by the Resident Representative/Head of Office or a senior official designated by the Resident Representative/Head of Office.

  
 9/12/10